

*20 Nov 67**Approved Budget 4  
967*

MEMORANDUM FOR: Director of Communications  
 Director of Finance  
 Director of Logistics  
 Director of Medical Services  
 Director of Personnel  
 Director of Security  
 Director of Training  
 Chief, Support Services Staff

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SUBJECT : Program Call, FY 1970-1974

1. The attached Program Call has been distributed by the Executive Director-Comptroller to all Directorates so that we may begin to plan our program for Fiscal Year 1970 and beyond. As stated in paragraph 4 of his transmittal memo, the approved FY 1969 (and 1968) levels may not be known until mid-December. I would, however, suggest that you take the following actions immediately:

a. Designate a Program Officer or Officers who will be responsible for preparing your program submission and have him review the Program Call. Inevitably he will work closely with the Budget/Finance Officer to develop the resource requirements.

b. Notify the SPA/DDS of your selection. [redacted]  
 will work with your Program Officer to develop and present your programs.

2. I urge that you give this requirement your personal attention. As you know, the resource requirements which you submit will become the basis for the FY 1970 budget. I am sure the tight budget situation will continue through FY 1970.

SIGNED R. L. Bannerman

R. L. Bannerman  
 Deputy Director  
 for Support

Att.

Multiple Adse Memo, dtd 9 Nov 67, fr Ex.Dir.-Comp., w/FY '70-'74 Program Call;  
 same sub

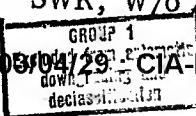
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